



PUBLIC POLICY ADVISORY COMMITTEE First 5 California Bill Review Process

The Legislative and Budget Process

1. How a bill becomes a law (Chart: [The Life Cycle of Legislation](#))
2. How the budget is developed (Chart: [The State Budget Process](#))
3. Brief glossary of legislative terms (see Attachment E)

First 5 California Policy Review and Position Process

1. The Public Policy Advisory Committee (PPAC) approves an annual young children's policy agenda that sets the direction and policy focus at the state and federal levels.
2. Governmental Affairs staff analyze, review, and develop a comprehensive list of legislative, budget, and regulatory proposals that align with the First 5 California (F5CA) young children's policy agendas for the PPAC to review and provide feedback.
3. Legislative bills, budget, and regulatory proposals will be labeled with recommended positions and priority levels. Bills will be categorized by policy agenda priority areas (see Attachments B and C).
4. Materials corresponding for each proposal will include:
 - Current law
 - Brief description of proposed change
 - Analysis, position recommendation and policy priority
 - Hyperlink to the bill or draft regulation
 - Status of the bill or draft regulation
 - Background if author/sponsors reached out to F5CA
 - Fact sheet, if available
5. Governmental Affairs staff will meet with the PPAC Chair to discuss and review proposals and agenda materials, prior to publishing for each PPAC meeting.

6. At the PPAC meeting, the Advisory Chair and Governmental Affairs staff will present on critical proposals and seek guidance and input from committee members.
7. Staff will intake feedback, guidance, and recommendations.
8. Staff will provide written status on proposals at future policy committee meetings if information is available.
9. The Agenda for each PPAC meeting will be posted within 10 days prior to a committee meeting for the review of committee members and the public.
10. The materials for each PPAC meeting will be posted three days prior to a committee meeting for the review of committee members and the public.